



PINE
CANYON
FLAGSTAFF

SERVER

Are you ready to put the DREAM in Dream Team? Do you want to work in a place surrounded by ponderosa pines, crisp mountain air, a championship golf-course, and world-class amenities? Are you eager to join a collaborative team who strives for excellence and where your contributions make a BIG impact? We're hiring at Pine Canyon and are looking for a Flagstaff-based superstar to join our spectacular group.

FSLA Status: Non Exempt

Department: Food and Beverage Front of House

Reports to: Restaurant Manager or Other Department Manager or Director

General Purpose:

Serves guests food and beverage items in a prompt, professional and courteous manner.

Essential Duties:

- Provides immediate attention to all guests upon seating.
- Describes specials of the day to the guests. Answers questions regarding any menu item and offers suggestions of menu items when appropriate.
- Takes food and beverage orders from guests and delivers food to guests promptly after preparation.
- Follows up with guest to ensure satisfaction. Replenishes items as needed.
- Participates in pre-shift meetings and taste tests.
- Maintains organized workstation and side work duties.
- Accountable for checks and cash transactions. Utilizes Point of Sales System.
- Follows established systems for taking, placing, and delivering orders.
- Follows established standards for greeting, cocktail service, food delivery and general service techniques.
- Practices tray service for all food and beverage service.
- Incorporates safe work practices in job performance.
- Regular and reliable attendance.
- Performs other duties as required



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Education/Experience:

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

Physical Demands:

Frequently stands and walks; uses hands; reaches with arms and hands; stoops, kneels, crawls or crouches; talks or hears. Occasionally sits; climbs or balances. Frequently lifts up to 25 pounds and occasionally lifts up to 50 pounds.

Environment/Noise:

Occasionally works in outdoor weather conditions. Noise level is moderate.

Certificates/Licenses:

Food Safety and Sanitation Training and Alcohol Awareness Training.

Job Knowledge, Skill, and Ability Preferences:

- Ability to read and speak English may be required in order to perform the duties of the job (e.g. the associates may be required to communicate with English speaking customers or co-workers, the manuals for the equipment the associates may use are in English).
- Meets state age requirements for handling alcoholic beverages.
- Knowledge of POS system

This job description is not an exclusive or exhaustive list of all job functions that an associate in this position may be asked to perform from time to time.